

National Taipei University of Nursing and Health Sciences Regulations Governing the Payment and Refund of Tuition and Miscellaneous Fees

Second Academic Affairs Meeting (June 1, 2016) during the second semester of the 2015 academic year

1. National Taipei University of Nursing and Health Sciences Regulations Governing the Payment and Refund of Tuition and Miscellaneous Fees (hereafter referred to as the Regulations) are stipulated as a reference for matters related to the payment of tuition and miscellaneous fees at National Taipei University of Nursing and Health Sciences (hereafter referred to as the University).
2. Students of the University shall make payments in accordance with the tuition and miscellaneous fees announced for each academic year.
3. The payments required from students in all classes and school systems each semester are as follows:
 - a. Undergraduate day school: students in all years must pay tuition and miscellaneous fees in full. Delayed graduation students must pay tuition and miscellaneous fees in full when selecting more than nine credits; those who select fewer than nine credits must pay credit fees.
 - b. Undergraduate school of continuing education: students in all years (including delayed-graduation students) must pay credit fees.
 - c. Graduate and postgraduate day school: students in all years (including delayed-graduation students) must pay baseline tuition and miscellaneous fees and credit fees.
 - d. Graduate and postgraduate students on in-service education programs: students in all years (including delayed-graduation students) must pay credit fees.
4. Undergraduates in all school systems who have not selected the minimum required number of credits and extended studies students (excluding those who have only not passed the English proficiency test) in all school systems who have not selected a minimum of one course shall pay the minimum credit fee as stipulated by the Academic Regulations.
5. Graduate students in all school systems who have neither selected courses nor applied for suspension during a given semester shall pay the baseline tuition and miscellaneous fees for day school graduate students.
6. Credit fees shall be charged based on the number of credits; however, the credit fees for courses with zero credits shall be charged by hour.
7. The credit fees for cross-school system courses shall be charged based on the student's school system.
8. Students from other universities who are taking cross-campus courses at the University shall be charged credit fees based on the credit fee standards of the said student's school system.
9. Students shall pay other fees in accordance with the payment standards announced in a given semester; the items and subjects of payment are listed as follows:
 - a. student safety insurance must be paid during enrollment by students in all school systems;
 - b. an internet usage fee must be paid by all enrolled students;
 - c. an accommodation fee must be paid by students staying in the University's dormitories;
 - d. an internship fee must be paid by students participating in internship programs.
10. Refunding standards regarding suspensions and expulsions:
 - a. Students who apply for suspension or voluntary expulsion before (including) the due date of additional course selections and course withdrawals shall be exempt from paying tuition, and those who have already paid shall receive a full refund.
 - b. Students who were charged tuition and miscellaneous fees but apply for suspension or voluntary expulsion after (including) the due date of additional course selections and course withdrawals and before one-third of the semester has passed shall be refunded two-thirds of the tuition and miscellaneous fees. Students who were charged the baseline tuition and miscellaneous fees and credit fees shall be refunded two-thirds of the baseline tuition and miscellaneous fees and credit fees.
 - c. Students who were charged tuition and miscellaneous fees but apply for suspension or voluntary expulsion after one-third but before two-thirds of the semester has passed shall be refunded one-third of their paid tuition and miscellaneous fees. Students who were charged the baseline tuition and miscellaneous fees and credit fees shall be refunded one-third of the

baseline tuition and miscellaneous fees and credit fees.

- d. Students who were charged tuition and miscellaneous fees but apply for suspension or voluntary expulsion after two-thirds of the semester has passed shall not be refunded any portion of tuition and miscellaneous fees, baseline tuition and miscellaneous fees, or credit fees.
 - e. The precise date of suspension or expulsion is defined as the day on which a student's application for suspension or voluntary expulsion is approved after the application was sent to the Office of Academic Affairs.
11. In accordance with the University's Academic Regulations, students who have not made all payments before the specified date, students who have not made all payments during the extended payment period after gaining approval for extended payment, and students who have not made payments after their application for a student loan was rejected by the Ministry of Finance shall be forcefully expelled on the grounds of failure to register.
 12. Students who take cross-campus courses and do not take courses at the University must still pay the internet usage fee and student safety insurance.
 13. Day-school undergraduates who participate in off-campus internships throughout the semester may apply for a refund of one-fifth of their fees before the end of the semester. However, if a student wishes to apply for a refund after their suspension or expulsion, the previously refunded amount must be deducted in the calculations.
 14. The regulations were approved and enforced after the Academic Affairs Meeting. The same approval procedure applies to any amendments to the Regulations.
 15. The refund standards regarding suspensions and expulsions are tabulated as follows.

Table: Refunding standards regarding suspensions and expulsions

School system	Refund standards		Refund proportions
Undergraduate programs (day school): four-year technical system, two-year technical system; (in-service education program): two-year technical system	General students	<p>1. Day school: Refund standards are based on the tuition and fee standards for the day school.</p> <p>2. School of continuing education: Refund standards are based on the credit fees of the undergraduate department × number of credits selected (selected credits include courses prelisted in accordance with the course list).</p>	<p>1. Students who were charged tuition and miscellaneous fees but apply for suspension or voluntary expulsion after (including) the due date of additional course selections and course withdrawals and before one-third of the semester has passed shall be refunded two-thirds of the tuition and miscellaneous fees. Students who were charged the baseline tuition and miscellaneous fees and credit fees shall be refunded two-thirds of the baseline tuition and miscellaneous fees and credit fees.</p> <p>2. Students who were charged tuition and miscellaneous fees but apply for suspension or voluntary expulsion after one-third but before two-thirds of the semester has passed shall be refunded one-third of the tuition and</p>
	Extended studies students	<p><u>1. Students who have selected courses:</u></p> <p>a. Fewer than nine credits: Refund standards are based on the credit fees of the undergraduate department × number of credits selected.</p> <p>b. More than ten credits: Day school—refund standards are based on the full amount of tuition and miscellaneous fees. School of continuing education—refund standards are based on the credit fees of the undergraduate department × number of credits selected.</p> <p><u>2. Students who have not selected courses (excluding those who have only not passed the English proficiency test):</u> Refund standards are based on the credit fees of the undergraduate department ×</p>	

		minimum number of credits as stipulated by the Academic Regulations.	<p>miscellaneous fees. Students who were charged the baseline tuition and miscellaneous fees and credit fees shall be refunded one-third of the baseline tuition and miscellaneous fees and credit fees.</p> <p>3. Students who were charged tuition and miscellaneous fees but apply for suspension or voluntary expulsion after two-thirds of the semester has passed shall not be refunded any portion of tuition and miscellaneous fees, baseline tuition and miscellaneous fees, or credit fees.</p>
Graduate-in-service education programs	<p>1. Students who have selected courses: Refund standards are based on the credit fees of the graduate in-service education program × number of credits.</p> <p>2. Students who have not selected courses: Refund standards are based on the baseline tuition and miscellaneous fees for general students on graduate programs.</p>		
Graduate programs	<p>1. Students who have selected courses: Refund standards are based on the baseline tuition and miscellaneous fees + basic credit fees for general students on graduate programs (credits fees for general students on graduate programs × number of acquired credits).</p> <p>2. Students who have not selected courses: Refund standards are based on the baseline tuition and miscellaneous fees for general students on graduate programs.</p>		
Postgraduate programs	<p>1. Students who have selected courses: Refund standards are based on the baseline tuition and miscellaneous fees for general students on postgraduate programs + basic credit fees (credits fees for general students on postgraduate programs × number of acquired credits).</p> <p>2. Students who have not selected courses: Refund standards are based on the baseline tuition and miscellaneous fees for general students on postgraduate programs.</p>		